



INSTRUCTIONS FOR REQUEST FOR LIVE SCAN SERVICE

A California Department of Justice (DOJ) background check is required for all 4-H Adult Volunteer applicants in order to protect and assure the safety of children in the Santa Barbara County 4-H Youth Development Program.

To begin the process, you will need to make an appointment with one of the agencies listed below. Blank Request for Live Scan Service forms may be obtained on the California Attorney General's website at:

http://ag.ca.gov/fingerprints/forms/BCIA_8016.pdf

As you complete the online form, please refer to the following information:

ORI: A7298

Authorized Applicant Type: Volunteer - 4-H Volunteer

Type of License/Certification: Volunteer Leader

Contributing Agency Information: Santa Barbara County 4-H Youth Development Program,
7127 Hollister Ave, Suite 7, Goleta CA 93117

Mail Code: 06602

Contact Name: Janelle Hansen

Contact Telephone Number: (805) 893-3409

Billing Number: Leave this field blank

Misc. Number: Leave this field blank

Your Number: A7298

Level of Service: DOJ

Employer: Leave this blank

Print 3 copies. Take the Request for Live Scan Service form and a photo ID with you to your appointment.

Remember, that Adult Volunteers will not be re-appointed for the 2017-2018 program year until this re-application process is completed and cleared. This needs to be completed and cleared before December 31, 2017 or you will not be able to continue functioning as a 4-H leader.

We appreciate your commitment to be a 4-H Leader, to assist children, and to keep them safe. If you have any questions, please call the 4-H Office at 805-893-3410.

SANTA BARBARA COUNTY LIVE SCAN LOCATIONS

Lompoc Police Department: 107 Civic Center Plaza, Lompoc, CA 93436

Contact: (805) 875-8148, M-F (1-5pm) Appt. only, Roll fee: Roll \$16.00 cash

Santa Barbara County Sheriff's Department: 4434 Calle Real, Santa Barbara, CA 93110

Contact: (805) 681-4357, M-F (8:30am-4:30pm) Appt. only, Roll fee: \$7.00 cash

**Live Scan Information
For re-fingerprint**

7/2017

University of California
Agriculture and Natural Resources



Santa Barbara Police Department: 215 E. Figueroa Street, Santa Barbara, CA 93102
Contact: (805) 897-2355, M-F (8:00am-12:30 pm & 1:00 pm-3:30 pm) Appt. only, Roll fee: \$10.00 cash

Santa Barbara County Sheriff's Department: 812-A West Foster Road, Santa Maria, CA 93455
Contact: (805) 934-6175, M-TH (8:30am-4:30pm) Appt. only, Roll fee: \$7.00 cash

Santa Maria Police Department: 1111 West Betteravia Road, Santa Maria, CA 93455
Contact: (805) 928-3781 ext. 2590 T & TH (8:00 am-3:30pm), W (9:00am-5:00pm) Appt. only, \$14.40
Cash, VISA or MasterCard

Santa Barbara County Sheriff's Department: 1755 Mission Drive, Solvang, CA 93463
Contact: (805) 686-5000, T & Th (1pm- 4pm), Appt. only, Roll fee: \$7.00 cash. No appointments in
July 2017.

Other Live Scan locations can be found at <https://oag.ca.gov/fingerprints/locations>